

Pittsburgh Blind Association/1974 Report



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Pittsburgh Blind Association

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Pittsburgh, Pa. 15213

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President's message

With the capital building program finally gaining momentum, 1974 was a very exciting year of progress for Pittsburgh Blind Association.

The public portion of the fund raising campaign, launched in December, 1973, was well underway when the bids for construction of the new building and renovation of the present facility were opened. Massaro Corporation with a firm low bid of \$3,668,000 was awarded the contract.

Less than one week later, ground was broken on the site with a brief but impressive ceremony. Clients, workers, Board members, staff, volunteers of the agency, foundations, business, industry and the news media were on hand to see the project actually begin.

As major contributions began to come in from foundations, corporations and interested individuals, the hopes of the fund raising committee were buoyed in expectation that, despite depressed economic conditions, the goal would be reached. Concurrently, the Pennsylvania Department of Community Affairs reaffirmed the agency's application to solicit and receive funds under the Neighborhood Assistance Act. An act of the General Assembly, originally conceived in hope that the agency might be able to qualify for special federal funds, was passed in July, allocating \$25,000 to the building program. At the same time, the Board of Directors made contingency arrangements by getting approval for a Small Business Administration loan to be used as last money if needed to meet payment schedules for phases I and II.



Welcome commitments were received from the Women's Auxiliary to the agency which designated two areas in the new facility as the objects of its attention and from the Allegheny County Federation of Women's Clubs which pledged to provide funds for the infirmary. One foundation designated its funds for the renovation of the recreation area and another foundation sponsored the new hearing testing room.

By May 1, the building fund had reached 50 percent of the goal and excavation and preparation of the site proceeded according to schedule. Although structural steel was due in June, it did not arrive until early November and was quickly erected. On December 11, the workers, staff and Board members enjoyed being present as the last beam was hoisted into place in the topping out ceremony.

At the annual meeting in September, the Board of Directors, mindful of the hard work still ahead to complete the expansion, took several actions which would insure continuity for the building program. The bylaws were amended to permit the Board to waive restrictions on terms of the president and members of the Board when deemed necessary for the good of the agency. In addition, the membership of the agency was expanded to include representation from the Medical Advisory Committee, Women's Auxiliary and service clubs with a vested interest in the Association's work. The membership participates in the election of Board members and votes on amendments to the bylaws when appropriate.

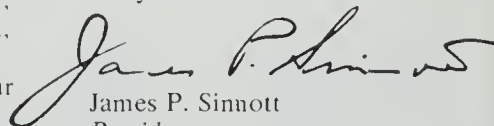
Another action of the Board during the annual meeting established the fund raising and construction subcommittees of the Long Range Planning Committee as full committees. The Fund Raising Committee includes Clifford Sands as chairman; Roger S. Ahlbrandt, Frank R. Armour, Jr., John W. Hannon, John S. Harrison, Edward C. Myers, Julian Ruslander, S. Leo Ruslander, Robert E. Seymour and W. C. Swinghamer. The Construction and Renovation Committee consists of William L. Wardle, Jr., chairman; Edward N. Haskell, W. C. Swinghamer and Alfred Reid, Jr., ex officio.

Although the Board put major emphasis, during the year, on activities concerned with building and expansion, the Association continued to provide essential services for its visually handicapped clients and to provide prevention of blindness programs for both individuals and the community.

Stuart I. Brown, M.D., chairman of the Department of Ophthalmology for the University of Pittsburgh School of Medicine, accepted an invitation to serve as chairman of the Association's Medical Advisory Committee, replacing Murray F. McCaslin, M.D., who remains as a valuable member. T. Terry Hayashi, M.D., chairman of the Department of Obstetrics and Gynecology, was also appointed to the committee.

The Board of Directors and staff of Pittsburgh Blind Association take pride in presenting a summary of fiscal 1974 services for your information.

Sincerely,



James P. Sinnott
President

Executive Director's Report



Although the building program was given high priority during 1974, the Association continues to provide the community with essential services. At the same time, new programs have been developed which will be expanded in the new facility.

The workshop had a particularly rough year because of rising costs, shortages of raw materials, lack of space and building disruptions. Nevertheless, 62 blind and visually handicapped persons were provided with 66,670 hours of gainful employment and received \$125,542 in wages.

Social Services, although experiencing moderate personnel turnover, continued providing services at a good professional level. Casework, rehabilitation teaching, recreation and adapted aids and appliances services were provided for 1,779 individuals and prevention of blindness screening services for 10,264 other persons.

As part of its prevention of blindness program, Pittsburgh Blind Association joined community based groups in planning and executing small screenings for visual acuity and for glaucoma. Such screenings are compatible with recent trends for case finding and health education in specific target areas.

The changes in the University of Pittsburgh School of Medicine's Low Vision Clinic, for which the agency provides the social work component, should increase the number of referrals of clients in need of this service.

Consumer participation in agency activities is high and has resulted in Pittsburgh Blind Association assuming an advocacy role for the client with other agencies, counselling with consumer groups on programs and projects and developing new services when the need is evident.

In other areas, the Board of Directors adopted an Affirmative Action Program which reaffirms a basic agency policy of nondiscrimination in regard to race, color, religion, sex, age or national origin in the selection of board and committee members and in delivery of services to the visually handicapped. It also commits the agency to assuring equal opportunity and consideration to applicants and employees in matters of recruitment, employment, training, promotion, salaries and other compensation, transfer, layoff and termination. The program requires that all contractors, subcontractors and vendors doing business with the Association be notified of the commitment.

A contract for federal funds allocated by the Bureau for the Visually Handicapped was received to expand rehabilitation services. The contract provides \$43,332 toward the purchase of movable equipment for the sub-contract and work activities centers planned for the new facility.

In addition, a small grant was received from the Landfall Foundation to purchase equipment for a Resource Center for visually handicapped students.

We look forward, with great anticipation, to the completion of the new facility. Not only will it give us a new and modern base of operations from which to service clients as effectively as possible but it will increase and enhance the agency's flexibility in developing new programs to serve the blind and visually handicapped and the entire community.

Social Services

The Social Services of Pittsburgh Blind Association are financed primarily by an allocation from the United Way of Allegheny County and deal with individuals whose problems are concomitant to visual limitations. They are geared to help both adults and children in their efforts to cope with visual handicaps while striving to reach their highest potential.

In January, 1974, Dennis J. Huber, formerly director of programs and planning, succeeded Margaret F. Gnade who retired as Director of Social Services. Employment of Marilyn Hayes as casework supervisor and experienced social workers to fill other vacancies brought the staff to full strength. The total complement of staff, assigned to generalized caseloads of both blind and prevention of blindness clients, provides the agency with greater flexibility in serving present clients and will permit the introduction of additional new and innovative programs when the new facility is completed.

Casework

Casework counselling which seeks to help clients with visual handicaps by helping family members to accept the blind person and by helping him to meet the problems caused by his blindness in adjustment to daily living is at the core of Pittsburgh Blind Association's Social Services. A total of 1,205 different persons were provided with casework counselling, frequently combined with rehabilitation teaching, recreation, adapted aids and appliances services or employment in the workshop, to assist him or her to reach realistic goals during 1974.

Although the problems caused by loss of sight are not restricted to persons in any particular age group, ethnic background or economic situation, more than 50 percent of those served by Pittsburgh Blind Association are from the elderly segment of the population. These individuals frequently need continuous supportive counselling to help them reestablish themselves in familiar roles with the family or in the community. For them, the Association is a coordinator between visually handicapped clients and the services they need.



In addition to individual counselling, the caseworkers meet with small groups of clients with similar backgrounds. Two of these—the Visually Impaired Club and a young adult group—have been meeting over the past two years. The Visually Impaired Club, composed of former business and professional men and women, has recruited some new members for the monthly luncheon meeting during the past year and, in keeping with their alert interest in their surroundings, has been seeking and utilizing ways to call attention to the needs of elderly persons who are also visually handicapped.

The young adults have directed their attention to improving communications for visually handicapped persons. They initiated a special weekend entertainment guide for Tape Tips, the agency's three minute telephone information service, and, by year's end, had formed a planning nucleus for a Resource Center for visually handicapped students to be based at the Association. The center has been funded by the Landfall Foundation.

A third group, organized in the spring of 1974, embodies the Association's interest in and concern for visually handicapped children and their parents. The caseworkers who actively work on a one-to-one basis with the parents of blind youngsters, many of whom have other physical and mental handicaps, are aware that certain common interests and needs exist within the families of such children. In response to this awareness, the Parents' Group was developed as a means of identifying, exploring and sharing experiences and ideas with emphasis on the family as a whole. Staff members serve as coordinators for the discussion group.

At the same time, the staff continues to provide consultation, case finding and intensive counselling for the parents of these and other visually handicapped children, a number of whom are enrolled in educational programs at the Western Pennsylvania School for Blind Children and in the Allegheny County Intermediate School Unit.

In other areas, the casework staff has continued to work closely with workshop personnel in the work experience program for blind high school students at the Western Pennsylvania School for Blind Children and in the Personal Training and Work Adjustment Program for clients referred by the Bureau for the Visually Handicapped.





Rehabilitation Teaching

The rehabilitation teacher, whose efforts are coordinated with those of other members of the Social Services staff, plays a very important role in the delivery of services for visually handicapped clients. The teacher's training and experience in the use and modification of the techniques of communication, the fundamentals of home management and mechanics which enable the client to cope with day-to-day chores and the pursuits which help leisure time pass pleasantly is frequently a vital link between the client and his satisfactory adjustment to blindness. Instructions in Braille, typing, handicrafts and the use of the abacus were given to 112 individuals by the rehabilitation teacher in 1974.

Recreation

In 1974, a total of 453 blind and visually handicapped persons participated in recreation programs held by Pittsburgh Blind Association.

The teaching of new skills or adaptations of old skills enables the client to participate in leisure time activities, either with sighted groups or in agency sponsored programs. Card nights, Golden Age club, dances, picnics, parties and knitting classes are held. Other small groups bowl at a nearby lanes, attend baseball games, symphony concerts and other musical or spectator events.

In addition to these continuing activities, the Recreation Department conducts programs and classes for specific groups of visually handicapped persons. Typical of these is the course in cosmetics and grooming held for young blind women attending a local technical school.

Prevention of Blindness

Prevention of blindness has been a major objective of Pittsburgh Blind Association throughout its history. Geared to provide service both to individuals and to the community, the program includes casework counselling, research, case finding and public education and involves persons of all ages.

Casework counselling for children with partial sight and family counselling helps resolve emotional difficulties which often arise because of the child's visual problem. Simultaneous interpretation to school authorities frequently opens the way for a successful educational career. In 1974, such counselling was provided for 86 visually handicapped youngsters.

Adults with chronic eye conditions such as glaucoma and cataract benefit from casework counselling, interpretation of the need for eye care and assistance with special family problems.

The Low Vision Aids Service at Falk Clinic, to which Pittsburgh Blind Association provides the social casework component, has been reorganized to improve services to patients. New procedures which give more emphasis to interpretation and follow-up have been initiated. A loan system has been developed whereby clients can borrow a prescribed low vision aid for several weeks to test its utility prior to purchase. The equipment was purchased from the Krieger Memorial Fund, established in memory of the late A. A. Krieger, M.D., the original director of the service.

Members of the casework staff and trained agency volunteers participated in two small community based glaucoma screenings in 1974. The screenings were coordinated with the Pennsylvania Department of Health and the Department of Ophthalmology, University of Pittsburgh School of Medicine, and local community organizations. Of the 130 persons who

participated, three who had elevated intraocular tension and seven with other eye problems were referred for complete medical eye examinations.

In another phase of the prevention of blindness program, vision screening of preschool youngsters continues apace with agency supervision, training and recruitment of volunteers. More than 600 volunteers, members of Parent-Teacher Associations and junior women's clubs, screened 8,830 children enrolled in nursery schools, kindergartens and Urban League day care centers. A total of 866 of the preschoolers were rescreened and 390 were referred to family physicians for further recommendations. An additional project, conducted in conjunction with a health fair sponsored by the Allegheny County Health Department, resulted in rescreening of four children and referral of one child.

Continuing public education is a very important ingredient of the agency's prevention program. During 1974, Pittsburgh Blind Association pinpointed two areas of concern for special attention: fireworks accidents and cataracts among the aging. As a result of the first effort, an intensive publicity drive to stimulate public awareness to the dangers of fireworks, fewer injuries related to fireworks accidents were treated in area hospitals than had occurred in several years.

The second project, initiated during September Sight-Saving Month, involved the showing of the film, "Cataract," to more than 6,000 members of senior citizens and retired persons organizations throughout Allegheny County. Pamphlets on cataract, glaucoma and general eye care were distributed during each session.

Adapted Aids and Appliances Service

The distribution of Talking Book machines, resale of items especially adapted for use by blind and visually handicapped persons and an Optacon training program constitute the Adapted Aids and Appliances Service.

The Talking Book machines, owned by the Library of Congress, are distributed by the Association to visually handicapped persons. The personal contact, resulting from home delivery and demonstration of the machines, provides an excellent method of case finding and often leads to further agency involvement. Last year, 501 persons were introduced to the machines and are now using them for reading books and magazines which have been recorded on long play records.

Such aids and appliances as metal folding or wooden canes, Braille watches, alarm clocks, playing cards, locking insulin syringes and large print telephone dials are stocked for resale at the Association. Adapted kitchen and other household appliances, Braille writers, cutting and writing guides, thermometers and less frequently requested items are also available. This service was utilized by 650 persons during the year.

The Optacon training program, funded by the Richard King Mellon Foundation, is a two-year demonstration project. By year's end, 23 persons had been trained to use and had purchased Optacons, small electronic devices which enable blind persons to read printed material. The Association's program received national recognition when the Optacon coordinator was invited to discuss the agency's teaching methods and techniques with a selected group of trainers meeting in California.

Vending Stands

Two vending stands offering food service to the sighted public were operated throughout 1974 and provided employment to four partially seeing persons. Hot food and sandwiches are prepared and served, cafeteria style. The vending stand program is gradually being phased out in line with recommendations made by the National Accreditation Council for Agencies Serving the Blind and Visually Handicapped.

Cafeteria

The cafeteria serves breakfast and hot lunch at cost to blind workers at Pittsburgh Blind Association and to visually handicapped persons living in the neighborhood. In 1974, an average of 1,257 meals were served each month.



Workshop Activities

For the workshop, 1974 was a very trying year. The availability of work and volume of sales fluctuated rapidly. Escalating costs, difficulties in obtaining raw materials and the lack of space all contributed to the complicated picture. Despite these problems, however, the workshop provided continuous employment for 62 legally blind persons and ended the year with a moderate loss.

The work force remained relatively stable in numbers with retirees and those leaving for outside employment being replaced immediately. Two trainees began work in the Textile Department as government contracts became available. A number of blind persons who had been on the waiting list were employed as the result of new subcontracts, developed through the research program.

In other developments, federal wage and hour regulations mandated an increase in the minimum wage paid to sheltered shop workers. The new rates were applicable in only a few cases since a majority of the Association's hourly rated workers already exceeded the minimum. The Board of Directors approved a 10 percent increase in piece rates. Product prices were raised to meet these wage boosts and the rising costs of materials.

The sales program was studied and realigned and the wholesale salesman has now assumed responsibility for supervision of the Retail Department. The sales catalog continued to be mailed upon request and several sales were organized for specific industrial and club groups throughout the year.

Sales

Purchases by governmental agencies represented the largest portion of the 27 percent increase in sales for the workshop in 1974. Although retail sales dropped, sales in most other categories showed substantial increases. Several new wholesale accounts were also developed.

A comparison of sales for the years 1973-74 shows:

Type of Sale	1974	1973
Branches	\$ 68,894	\$ 50,661
Clubs	98,614	82,749
Contract	75,736	56,944
Federal government	168,417	57,164
Retail	152,928	182,949
State government	24,532	22,832
Wholesale	227,261	189,829
Total Sales	\$816,382	\$643,128

Broom Department

Production in the Broom Department reached 168,000 brooms during 1974. The need for inventory reduction and lack of storage space combined with reluctance to cut work hours for the blind labor force presented some rather knotty problems for a time. Development of several new wholesale accounts and an increase in club sales reduced inventory to a more reasonable level by mid-year. Rental of temporary storage space was arranged and will continue throughout the building program.

Textile Department



The decline in government textile contracts which the department had experienced in 1973 carried over into the first half of 1974. The skilled machine operators were kept busy supplying and stockpiling Skilcraft textiles for the Retail Department and completing other contracts, primarily for the state. Following the vacation shutdown, contracts were received for 30,742 food handler aprons and 161,196 pillowcases. The increased workload resulted in employment for two new blind trainees for the department.



SKILCRAFT.
Quality Blind-Made Products



Contract Department

Several new contracts were secured during 1974 and, following modification of tooling, proved suitable to the abilities of visually handicapped workers. They included upholstery of office chair backs, bubble packaging of paper clips and the gluing of receipts to pay envelopes for a chain of variety stores.

The packaging of five varieties of diet kits for local hospitals continues to provide regular employment for seven blind workers.

Other contracts for reclamation of automotive field coils, replacement of "o" rings on pressure relief valves, packaging of bolts and tile samples, and the insertion of wires or cord hangers in polyethylene bags and business forms provided intermittent employment for several persons.

Blind Worker of the Year

William Latshaw, broom winder and part-time inspector, was the 1974 Blind Worker of the Year for Pittsburgh Blind Association. Bill has been employed in the Broom Department from 1948 to 1956 and again from 1962 to the present. He spent the intervening years as a telephone salesperson for the Retail Department. He received a certificate of merit and a Braille watch at the Spring Dinner in April.



Public Relations and Volunteer Service

Public relations activities to inform the public of the work and goals of Pittsburgh Blind Association include the publication of a monthly newsletter, distribution of pamphlets on blindness and prevention, use of all media, maintenance of a speaker's bureau and film library, and tours of the workshop. These were greatly augmented during the past year in support of the various fund raising projects and in the promotion of ongoing agency programs and services.

News releases, features and special contacts with newspapers supplemented the activities of fund raising counsel on the building program, major gifts, ground breaking and topping out ceremonies. One community newspaper, for example, devoted a substantial portion of an issue to articles on the fund drive and pictures of the ground breaking. Others published selective material from the fund raising brochures.

Pittsburgh Blind Association arranged for radio interviews and editorials, and cooperated in the preparation of materials for television specials; for billboards, taxicab cards, supermarket flyers and displays. Letters were mailed to groups and individuals considered prospective contributors.

In support of Social Services, material was provided on casework, Optacon training and prevention of blindness programs for television and radio interviews. Low vision aids service and vision screening were depicted on posters. Articles were written or arranged for agency and industrial publications.

The Public Relations Department distributed sales catalogs by mail and as handouts at meetings in an effort to publicize the workshop's Skilcraft products. Other activities included publicizing of the Blind Worker of the Year, articles in local shopping columns and a special consumer report on television. Working with the Retail Department, Skilcraft product sales were arranged for employees of a local firm, the Women's Auxiliary's Spring Luncheon and the Allegheny County Federation of Women's Clubs' fall meeting. An article on subcontract work which had appeared earlier in the *Smaller Manufacturer* magazine was reprinted in the *Seer*, Pennsylvania Association for the Blind publication.

During the year, Pittsburgh Blind Association was deeply involved in working with the United Way public

relations department. In addition to arranging feature stories on the Visually Impaired and Golden Age clubs, agency clients and staff participated in the filming of the campaign film, and in photography for United Way posters and brochures. One industrial firm used the agency's services as a basis for an employee magazine story and a slide presentation for employee campaign use.

The Public Relations Department, which serves as liaison between the agency and the Women's Auxiliary, supervises the coordination of all volunteer activities whether performed by Auxiliary members, individuals or community groups. Through the diligent efforts of the coordinator of volunteers, the service continues to expand, both in scope of activities and in the number of persons involved.

Organized in cooperation with the agency by Parent-Teacher Associations and junior women's clubs, 22 vision screening projects were in operation during 1974 (an increase of two over the previous year) and three others were in the planning stages. Several of the trained volunteers also assisted with the community based health fair and glaucoma screenings in which Pittsburgh Blind Association participated. Altogether, 625 vision screening volunteers worked 5,212 hours.

An additional 130 men and women worked more than 4,500 hours reading, both in person and onto recording tape, for students and professional workers; driving blind staff members to the homes of clients and other work-related appointments; serving as recreation and clerical aides or performing a myriad of other volunteer tasks when asked.

Here's what you can do...

Your contribution to the Pittsburgh Blind Association can help to achieve the following objectives:

A larger building with more facilities to provide employment and training for more blind and multi-handicapped blind persons.

An income producing capital fund to bridge the gap between sales and operating costs, now filled by emergency gifts, and a city allocation.

Extension of United Way—supported Social Services which are restricted by inadequate facilities.

You who are interested in considering gifts and/or bequests for this work are invited to discuss the Association's activities with any of the Board or officers, all of whom serve without compensation.

Forms of Bequests

The following form is suggested where an unrestricted gift or bequest is made:

"I give and/or bequeath the sum of \$ _____ to the Pittsburgh Blind Association, to be applied to its corporate purposes."

The following form is suggested if gift or bequest is made to a specific area of activity:

"I give and/or bequeath the sum of \$ _____ to Pittsburgh Blind Association, to be applied to (insert area of interest or activity) in the manner deemed most suitable by the officers of the Pittsburgh Blind Association."

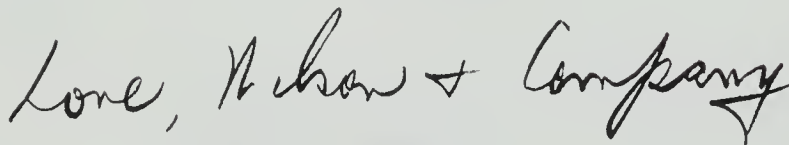
Financial Report

To the Board of Directors
Pittsburgh Branch—Pennsylvania
Association for the Blind
Pittsburgh, Pennsylvania

We have examined the fund balance sheets of the Pittsburgh Branch—Pennsylvania Association for the Blind as of December 31, 1974 and the related statement of income—by function and the statement of changes in fund balances for the twelve months then ended. Our examination was made in accordance with generally accepted auditing standards and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion, the accompanying fund balance sheets and related statements of income—by function and the statement of changes in fund balances present fairly the financial position of the Pittsburgh Branch—Pennsylvania Association for the Blind as of December 31, 1974 and the results of its operations for the twelve months then ended, in conformity with generally accepted accounting principles.

Certified Public Accountants

A handwritten signature in cursive script that reads "Love, Wilson & Company". The signature is written in dark ink and is positioned above the printed name of the firm.

Love, Wilson & Company
Certified Public Accountants
Grant Building
Pittsburgh, Pennsylvania 15219

Pittsburgh, Pennsylvania
April 2, 1975

Fund Balance Sheets

December 31, 1974

Assets

	Current Funds		Funds Functioning as Endowment	Land, Building Equipment Funds
	General	Restricted		
Cash	\$ 24,187	\$ 57,030	\$ 2,195	\$ 32,690
Investments—short term—at cost	—	148,000	—	—
Accounts receivable—net	103,032	—	—	—
Inventories—at cost	297,038	—	—	—
Prepaid expenses	11,487	—	—	—
Investments—at cost	—	522,535	611,958	965,606
Fixed Assets:				
Land	—	—	—	246,744
Building	—	—	—	168,675
Equipment	—	—	—	174,706
Construction in progress	—	—	—	1,085,988
Less—Accumulated depreciation	—	—	—	(238,932)
Interfund receivable	49,933	73,775	—	12,554
Total Assets	\$485,677	\$801,340	\$614,153	\$2,448,031

Liabilities

Accounts payable	\$ 61,176	—	—	\$ 212,895
Accrued expenses	15,106	—	—	—
Interfund payable	—	—	136,262	—
Total Liabilities	76,282	—	136,262	212,895

Fund Balances

Unappropriated current fund	409,395	—	—	—
Restricted funds	—	801,340	—	—
Funds functioning as endowments	—	—	477,891	—
Net investment—plant and equipment	—	—	—	2,235,136
Total Fund Balances	409,395	801,340	477,891	2,235,136
Total Liabilities and Fund Balances	\$485,677	\$801,340	\$614,153	\$2,448,031

*Pittsburgh Branch—
Pennsylvania Association
for the Blind*

Statement of Income By Functions

For the year ended December 31, 1974

	Total	Dining Room	Workshop	Casework	Rehab. Teaching	Recre- ation	Aids and Appli- ances	Vend Star
Gross Cost of Function:								
Salaries and wages	\$ 330,004	\$11,483	\$164,912	\$44,620	\$13,281	\$ 5,984	\$22,762	\$11,483
Other compensation	1,500	—	—	—	—	—	—	—
Employee benefits	59,489	1,493	36,296	5,800	1,727	778	2,959	3,603
Auditing	7,140	200	5,280	—	—	—	—	—
General office expense	23,010	160	12,777	1,043	517	552	673	—
Building, equipment and rental costs	41,047	2,372	27,317	3,204	237	2,253	474	1,043
Insurance	7,999	180	6,359	160	160	180	240	—
Activities supplies and expense	100,691	20	88,719	2,173	413	1,285	878	2,173
Materials for resale	482,804	—	430,786	—	771	—	2,661	48,747
Food service	12,090	12,090	—	—	—	—	—	—
Direct assistance	987	—	—	655	—	—	—	—
Opportunity labor	136,153	—	122,919	—	—	—	—	13,234
Other	409	400	—	—	—	—	6	—
Total Cost	<u>1,203,323</u>	<u>28,398</u>	<u>895,365</u>	<u>57,655</u>	<u>17,106</u>	<u>11,032</u>	<u>30,653</u>	<u>81,473</u>
Less — Income from Functions:								
Fees for services	3,099	—	—	2,568	48	6	335	—
Food service	12,846	12,846	—	—	—	—	—	—
Sale of merchandise	889,092	—	812,023	108	407	88	2,448	73,624
Grants from governmental agencies	30,000	—	30,000	—	—	—	—	—
Legacies for current expenses	63,171	—	37,379	3,293	5,045	1,316	12,245	—
Total Income	<u>998,208</u>	<u>12,846</u>	<u>879,402</u>	<u>5,969</u>	<u>5,500</u>	<u>1,410</u>	<u>15,028</u>	<u>74,224</u>
Net Cost of Function	205,115	\$15,552	\$ 15,963	\$51,686	\$11,606	\$ 9,622	\$15,625	\$ 6,249
Less — Community Chest Subsidy	161,762	—	—	—	—	—	—	—
Net Cost	\$ <u>43,353</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>

The attached note is an integral part of this statement.

Prevention of Blindness	Volunteer Services	Public Rela- tions	Manage- ment & General
\$15,539	\$6,918	\$11,568	\$21,474
—	—	—	1,500
2,020	899	1,504	2,761
—	—	—	1,360
878	4	3,663	2,650
474	—	356	2,480
160	—	—	180
1,091	—	439	3,348
343	62	—	—
—	—	—	—
332	—	—	—
—	—	—	—
—	—	—	3
<u>20,837</u>	<u>7,883</u>	<u>17,530</u>	<u>35,756</u>
92	50	—	—
—	—	—	—
235	49	—	—
—	—	—	—
3,293	—	—	—
<u>3,620</u>	<u>99</u>	<u>—</u>	<u>—</u>
<u>\$17,217</u>	<u>\$7,784</u>	<u>\$17,530</u>	<u>\$35,756</u>

*Pittsburgh Branch —
Pennsylvania Association
for the Blind*

Statement of Changes in Fund Balances

For the twelve months ended December 31, 1974

	Current Funds General	Current Funds Restricted	Funds Functioning as Endowment	Land, Building Equipment Funds
Balance — December 31, 1973	<u>\$411,052</u>	<u>\$674,835</u>	<u>\$471,795</u>	<u>\$1,412,174</u>
Additions:				
Net loss for the twelve months ended Dec. 31, 1974	(43,353)	—	—	—
Capitalized building costs	—	—	—	908,593
Gifts received	—	306,458	—	768,201
Investment income	41,696	36,606	32,009	104,235
Total Additions	<u>(1,657)</u>	<u>343,064</u>	<u>32,009</u>	<u>1,781,029</u>
Reductions:				
Expenditures from funds	—	216,559	1,052	958,067
Appropriated to other funds	—	—	24,861	—
Total Reductions	<u>—</u>	<u>216,559</u>	<u>25,913</u>	<u>958,067</u>
Balance — December 31, 1974	<u>\$409,395</u>	<u>\$801,340</u>	<u>\$477,891</u>	<u>\$2,235,136</u>

The attached note is an integral part of this statement.

Note to the Financial Statements December 31, 1974

ACCOUNTING POLICIES:

Accounting System:

The Association as of July 1, 1973 changed its accounting system to reflect functional accounting for income reporting purposes, and at the same time reclassified assets, liabilities and funds into a more acceptable presentation for a non-profit organization. This has resulted in the establishing of the following fund classifications:

Current General Fund
Current Restricted Fund
Funds Functioning as Endowments
Land, Building and Equipment Fund

Depreciation:

No depreciation has been taken on fixed assets since June 30, 1970 in accordance with Community Chest and National Accreditation Council recommendations.

Inventories:

Inventories are valued at cost, on the first-in, first-out (FIFO) method, and do not exceed market.

1974 Contributors to the Building Fund

A.A.R.P. Oakland
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Mrs. Abraham Adelman
Mr. & Mrs. L. B. Alexander
Mr. & Mrs. Roger S. Ahlbrandt
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Corporation
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Allegheny Label, Inc.
Allegheny Ludlum Industries, Inc.
Allegheny Plastics, Inc.
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H. G. Allyn
Mrs. Dorothy P. Alpern
Mr. & Mrs. Edwin A. Alpern
J. Benjamin Alpern
Ralph F. Altman
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American Brewers Supply
Company
American Metallurgical Products
American Shear Knife, Inc.
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John M. Anderson
Shlomo Antika
Mrs. Sam Antonucci
Mrs. Alma V. Armstrong
David J. Armstrong
Arnheim & Neely, Inc.
Artercraft Engravers Company
Miss E. Ashton
William J. Augustine
Mr. & Mrs. Fred E. Avey
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Baden Steelbar & Bolt
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Arthur Ballinger
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Robert K. Barnes
Mrs. Muriel Barnett
Miss Genevieve Barr
Oscar A. Bashor
Mrs. Sadie Baskin
Mr. & Mrs. Rudolph Bauer
James H. Beal
Miss Evelyn C. Beatty
Kenneth Beckerman
Beckwith Machinery Company
Mrs. Frances B. Belding
Mrs. Ethel Bell
Ms. Kelli Bellas
Leo L. Benjeski
Mrs. R. C. Bergvall
William C. Biddle
Thomas G. Bigley
A. W. Bigman
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Mrs. Pearl C. Black
Mr. & Mrs. Andrew L. Blaskovich
Blaw-Knox Foundation

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Paul L. Bonosky
W. W. Booth
Harry Boretsky, M.D.
Mrs. C. W. Borgerding
Milton D. Bosse
Mr. & Mrs. Harry Bost
Mrs. Myrtle C. Bowman
Mrs. Virginia S. Boyce
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Bradshaw & Company
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Ben Paul Brasley
Mrs. Clara Braun
Meyer M. Braun
Braunlich-Roessle Company
Mrs. Florence Breaninger
Mrs. Alice Kilroy Breiner
Mrs. Crete M. Breniman
Mrs. John V. Brogan
Brooks Foundation
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Bernard W. Buesker
Buhl Optical Company
L. A. Burgard, M.D.
Mrs. Jennie Burgo
Burrell Construction Company
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Byrnes & Keefer
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Mrs. Robert D. Campbell
Mrs. C. W. Campbell
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Dean Cordell
Robert Carlson
Mrs. C. C. Carter
K. L. Cashdollar
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Loan Assn.
Century Treasures
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Mrs. Eleanor F. Chase
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Mrs. Rose M. Childs
Mrs. Flora E. Chrystal
Mr. & Mrs. William Chuchko
Mr. & Mrs. John Churchill
Mr. & Mrs. Karl Cigoi
Mrs. Marie L. Cisneros
Mr. & Mrs. Robert Clark
Dr. & Mrs. William Clark
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Harold M. Cohen, M.D.
Harry M. Cohen
Mrs. Pauline Cohn
Mrs. Helen Colbow
Mrs. Allen Cole

James T. Collie, Jr.
Frank A. Collins
Mr. & Mrs. Robert E. Colton
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Mrs. Anna Comorada
Mr. & Mrs. Ralph D. Conrad
Mrs. Angelina Consolmagno
Nick Corsello
George G. Costello
Mr. & Mrs. Earl C. Couch
Mrs. Helen M. Coyne
Crawford & Ellenbogen
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Mrs. A. Crivella
Mr. & Mrs. David A. Crossland
Mr. & Mrs. Robert R. Crowl
Mrs. Jeanne E. Cubaney
Cub Scout Pack 510/
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E. W. Curry Company
Mrs. Harry D. Danielson
Mrs. E. Danovitz
Mrs. L. E. Danovitz
Larry Darcy
Kim Darragh
Davidson & Company
Mrs. Betty Davis
Harry B. Davis & Company
Mrs. H. J. Davis
Mr. & Mrs. John P. Davis, Jr.
Mr. & Mrs. Robert D. Davis
Mrs. Thomas G. Davis
Sister M. Chantal
Decorator Industries
Lawrence A. Demase
Anthony P. DeJulius
James R. DePhillips
Dr. & Mrs. Horace E. DeWalt
William B. Dixon
Doig Optical Company
George Domurot
Mr. & Mrs. Hugh Donnan
Mary J. Donnelly Foundation
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Miss Ethel Dugan
Mr. & Mrs. Mark W. DuMars
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Lawrence Dunegan, M.D.
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Miss Patricia Dzieriski
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Miss Marjory Eiseman
Mrs. Jane Dowler Elder
Mrs. James H. Elkus
Miss Louise Elphinstone
Mrs. Margaret H. Ely

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Howard R. Eulenstein
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Mrs. Thomas M. Evans
Mrs. T. B. Fairbanks
Fairbanks-Horix Charitable Trust
Fairman Wallpaper & Paint
Company
Falk Medical Foundation
Daniel Fanzo
Mrs. Donald E. Farr
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Stephen Fechosko
Feick Brothers Company
Feller Engineering Company
Mrs. Jane G. Ferguson
Mrs. Margaret S. Ferguson
T. G. Ferguson, M.D.
Mrs. Kenneth Field
Mr. & Mrs. A. S. Fingold
Mrs. B. A. Finkel
Elliott W. Finkel
First Federal Savings & Loan
Assn./Carnegie
First Federal Savings & Loan
Assn./Homestead
First Federal Savings & Loan
Assn./Pittsburgh
First United Church of Christ
First United Methodist Church
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Frame Electric Company
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Mr. & Mrs. Harold Freed
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Frick Foundation
Fricker, Zimmer & Dice
Mrs. M. C. Friedberg
Mrs. Ida Friedland
Mrs. Mollie Friedman
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W. C. Gager Company
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 Mrs. Robert C. Good
 Mrs. Mary H. Goodwin
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 Marcel Green
 Harry Greenblatt
 Miss Margaret R. Griggs
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 Mr. & Mrs. Alexander Grossman
 Mrs. J. H. Gruskin
 Gulf Oil Corporation
 Miss Ruth V. Gunning
 Gurrentz International
 Corporation
 Mrs. Ethyle R. Hackett
 Mrs. Nicholas Hamas
 Elmer A. Hamburg Foundation
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 Lions Club/Boston-Mount
 Vernon-Greenock
 Lions Club/Fair Oaks
 Lions Club/Glassport

Lions Club/Jefferson Borough
 Lions Club/Oakland
 Lions Club/Perry Highway
 Lions Club/Pittsburgh
 Lions Club/Wilmerding
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 Mrs. Irwin Lockhart
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 Mr. & Mrs. John R. McClain
 Mr. & Mrs. Mynard McConnell
 J. S. McCormick Charitable Trust
 Charles L. McCune Charitable
 Trust
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 McDonough
 Mr. & Mrs. Keaneth L. McDowell
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 Charles F. McKenna
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 Mr. & Mrs. Robert W. McKnight
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 Mr. & Mrs. Stuart E. McMurray
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 Mr. & Mrs. Richard E. McNutt
 Mrs. Kathryn B. McSwigan
 Mrs. Mercedes F. McShane
 William Macecevic
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 Mr. & Mrs. Robert W. MacNamara
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 Mahler-Zarin Corporation
 Mallet & Company
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 Merendino
 Mrs. Mabel Merriman
 Mesta Machine Company
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 Mrs. Jane Meyers
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 Mrs. Louis Miller
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 Robert C. Miller
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 Foundation
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 Mr. & Mrs. Henry F. Reuter
 Mr. & Mrs. John D. Rhodes
 Mr. & Mrs. Thomas E. Ricca
 Amico Ricci
 Mr. & Mrs. Walter L. Rice
 Mr. & Mrs. Winston Riggs
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 H. H. Robertson Company
 Leo J. Robins
 Robinson Family Foundation
 Rockwell International
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 Miss Susan Rodgers
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 Mr. & Mrs. Edward L. Roney
 Mrs. Evans Rose
 Bernie E. Rosenbaum
 Mrs. Fanny Rosenberg
 Raymond Rosenberger
 Mrs. Rose Rosenberger
 Mr. & Mrs. William J. Rosenberger
 Sidney A. Rosenberg, M.D.
 Gerhard H. Ross
 Mr. & Mrs. Joseph Ross
 Carl J. Rossow
 Mrs. Andrew J. Rost
 Rotary Club/East Liberty
 Rotary Club/South Side
 Mrs. James D. Roth
 Miss Ruth M. Rotzler
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 Gerald L. Ruben
 Mr. & Mrs. Joseph Rubenstein
 B. C. Ruprecht
 Mrs. Stella A. Rush
 Miss Ines Ruskovic
 Ruslander Foundation
 Miss Elsie May Rusnak
 Leonardo Russolillo
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 Mrs. Dora Salfinger
 Mr. & Mrs. P. Salyan
 Mrs. Charles Sample
 Charles M. Sanders
 Barry Sandler
 Mr. & Mrs. Clifford Sands
 Miss Patricia R. Sands
 Mrs. Marie Santarcangel
 Sauereisen Cement Company
 Thomas Savage
 Mr. & Mrs. Richard Schadle
 Joseph A. Schafer

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 Schneider, Downs & Company
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 Miss Lillian Helen Schon
 Schroeder Brothers Corporation
 Mrs. Lois Schuette
 H. Edward Schultz
 M. B. Schumacher
 Mrs. Ada Schwarm
 Louis I. Schwartz
 Mrs. Horace C. Scott
 Mr. & Mrs. Ronald L. Scott
 Seaport Corporation
 Sears, Roebuck & Company
 Jacob Seligsohn
 Robert W. Semenow
 Mr. & Mrs. Donald Seymour
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 Sheraden Bank
 Samuel Sherman, M.D.
 Miss Anne Shiras
 George Shorall
 Mr. & Mrs. H. A. Siegfried
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 Miss Kathy Sivy
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 Hugh F. Snyder
 Ms. Lorna L. Snyder
 Richard C. Snyder
 Mr. & Mrs. Richard Snyder
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 Mrs. Robert Speicher
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 Standard Rockets, Inc.
 N. Calaghan Stanny
 Norbert F. Stanny
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 Mr. Charles N. Starr

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 Mrs. Edna B. Swartz
 Mrs. Blanche Swatkowski
 Mr. & Mrs. W. C. Swinghamer
 Mrs. Anna Szpuk
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 Elliott Tanack
 Daniel L. Tanzo
 R. Tassini
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 Dr. & Mrs. Roy Temeles
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 Mrs. Florence D. Thomas
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 Mr. & Mrs. James H. Thompson
 Mrs. Oliver A. Thompson
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 Tidewater Terminal
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 Mrs. Anna Tisherman
 Mike Tokar
 Thomas B. Tomb
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 Charles W. Torrey
 Ralph Torrey
 Rohert S. Totten
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 Association
 Troy Savings & Loan Association
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 Richard B. Tucker, Jr.
 Mrs. Joseph Tunstead
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 Mr. & Mrs. Edward Tyskiewicz
 Mrs. Helen Uduari
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 United States Lumber Company
 United States Steel Corporation
 United States Steel Corporation/
 Tubular Products Section
 Universal Air Precipitator
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 George T. Van Horne, Sr.
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 Mrs. M. Weisberg
 Mrs. Hilda Friday Weiss
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 R. W. Wells
 C. H. Wentzel
 West End United Church of Christ
 Westinghouse Electric
 Corporation
 Wheeling-Pittsburgh Steel
 Corporation
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 Mrs. Lila M. Wilson
 Mrs. G. Kenneth Wilson
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 Leonard J. Wood
 L. P. Wood
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 Pittsburgh
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